



WELCOME TO SMART SOURCE MEDICINE CENTER THERAPY

This letter is an introduction to our therapy facility. We would like to make your time spent with us as pleasant as possible. Our staff is made up of Physical Therapists, Physical Therapist Assistants, Certified Athletic Trainers and a Certified Massage Therapist.

To ensure all our patients receive quality care, we have a few requests:

- **Have a current prescription:** A current prescription from your Doctor is required at the time of your Physical Therapy evaluation. If the script is over 30 days old you will need to contact your physician to have it updated.
- **Please wear loose clothing:** Sweat clothes or a T-shirt and shorts will allow freedom of movement. Shoes appropriate for exercise.
- **Show up on time:** If you are late, the therapists reserve the right to shorten your treatment or cancel the visit altogether.
- **Follow the instruction of your therapist:** As part of your care, your therapist may give you a number of exercise to do at home. Your therapist may also give you additional instructions that you need to follow. Not complying with the therapist's instructions may negatively affect your treatment and/or therapeutic benefits.
- **Arrange for child-care:** For safety reasons, children are not allowed in therapy gym or left unattended in the lobby area. Also, because of limited space, guests of patients are asked to remain in the lobby, unless they are accompanying a minor or are needed as medical support for patient.
- **Avoid cancellation:** Please call our office to give us 24 hours notice of cancelation. If you have three cancels or no shows, you will be asked to return to your Doctor for a re-check and a new prescription.
- **We reserve the right to charge \$35.00 for appointments that are not kept or cancelled within 24 hours.**

I have read and understand the information above and agree to comply with these policies.

Patient Signature: _____ Date: _____